

شركة شمال الزور الأولى للطاقة والمياه ش.م.ك - عامة

SHAMAL AZ-ZOUR AL-OULA POWER AND WATER COMPANY K.S.C. (PUBLIC)

Reporting Procedure

1. <u>Reporting Channels:</u> Concerns can be reported via email to either the Audit Committee or the external Legal Counsel or both.

Audit Committee: ac@aznoula.com

Legal Counsel: hossam@hossamlegal.com

capitalmarkets@hossamlegal.com

When reporting to Legal Counsel, both mentioned emails above should be included.

- 2. <u>Details to be included in the report (details of the concern are compulsory):</u>
 - What your concern is
 - Where & when it happened
 - How you know about it
 - Who is involved
 - People who can verify or witness your concern
 - Losses or violations occurring if available
 - People you spoke with about the incident

Supporting documents should be attached in the report.

- 3. <u>Anonymous Reporting:</u> Reports can be made anonymously but providing contact details will help in investigating the concern more effectively.
- 4. <u>Confidentiality:</u> All reports will be treated confidentially, and the identity of the whistleblower will be protected to the extent possible.

Commercial Register No.: 349479

Issued Capital: KD110,000,000. Paid-up Capital: KD110,000,000.